

Cap Corporate Finance Services Ltd (CCF) fully respects your right to privacy in relation to your interactions with this Website.

## **COLLECTION AND USE OF INFORMATION**

CCF will not collect any personal information about you on this Website without your consent. We will let you know what we intend doing with your information before collecting it, so that you can decide whether or not to furnish that information to us.

Any information which is provided by you will be treated with the highest standards of security and confidentiality and in accordance with the terms of The Data Protection Acts 1988 & 2003 ("The Acts") and Statutory Instrument Number 336 of 2011 European Communities (Electronic Communications Networks and Services) (Privacy and Electronic Communications) Regulations 2011 ("SI 336/2011"), and any implementing and/or amending legislation as may be adopted in Ireland from time to time.

You have a right of access and a right of rectification of your data. If at any time after giving us personal information you decide that you no longer wish us to hold or use this information, or in the case that the information becomes out of date, you should notify us, and we will remove or rectify the information within a reasonable time and in accordance with legislative requirements.

You acknowledge and agree that in certain circumstances we may be obliged to disclose personal information relating to you to third parties, for example, where we use third party service providers to assist us in providing services to you and other agents of yours or ours where necessary to allow them carry out their terms of engagement in the context of providing you with the services required, to comply with any legal or regulatory requirement, to carry out our obligations under our Terms and Conditions or any relevant agreement with you, as well as to protect and defend the rights of property of CCF and/or our other clients. In any other circumstances we will only share information with third parties with your written consent.

## **USE OF TECHNICAL INFORMATION**

**Cookies:** Cookies are small pieces of information, stored in simple text files, placed on your computer by a Website. Cookies can be read by the Website on your subsequent visits. The information stored in a cookie may relate to your browsing habits on the Website, or a unique identification number, so that the Website can identify you on your return visit. Generally, cookies do not contain personal information from which you can be identified, unless you have furnished such information to the Website.

CCF do not use session cookies, however, we do use Google Analytics, a web analytics service provided by Google, Inc ('Google'), to gather statistics on our Website. We will use the information gathered to improve the services to our Website users. Google Analytics employs cookies to identify user sessions, which allow for the collection of important data about how users are using the site. Google Analytics uses only first-party cookies for data analysis. This means that the cookies are linked to our Website domain(s), and we will only use that cookie data for statistical analysis related to your browsing behaviour on our Website to help us to increase the usability and accessibility of our Website.

You can opt-out from being tracked by Google Analytics by downloading and installing Google Analytics Opt-out Browser Add-on for your current web browser: [Google Analytics Opt-out Browser Add-on](#).

## **DISCLAIMER**

CCF, its directors, employees, agents, affiliates or other representatives and their respective parent and associated companies, shall not be liable in respect of any claims, emergencies, demands, causes of action, damages, losses, expenses, including without limitation, reasonable legal fees and costs of proceedings arising out of or in connection with the use and/or dissemination of personal information relating to you in accordance with this privacy notice and your consents.

You should be aware that where you link to another Website from the CCF that CCF has no control over that other Website. CCF has no responsibility for the privacy practices of other Websites.

## **AMENDMENTS**

CCF reserves the right in its sole discretion to amend this privacy notice at any time, and you should regularly check this Website for any amendments.